



EVENT CENTER

Something for Everyone - Year Round!

2024 Annual Spring Craft Show

Saturday March 2nd, 2023

9:00am - 4:00pm

Vendor set up Fri. March 1st (9a - 4:00p) and/or Sat. March 2nd (7:00a - 8:45a)

<p style="text-align: center;">MAIN HALL/ADDITION HANDMADE VENDORS ONLY</p> <p style="text-align: center;">10x10 Booth Space \$130.00 each</p> <p>Desired _____</p> <p>2nd Choice _____</p> <p>3rd Choice _____</p> <p>_____ Booths x \$130 each</p> <p>_____ Premium Corner Booth x \$10 each</p> <p>_____ Electric NO CHARGE</p> <p>_____ Additional Tables Rented x \$8 each (1 included in fee)</p> <p style="text-align: center;">Remove Table -- Yes / No</p> <p>Total Due \$ _____</p>	<p style="text-align: center;">ADDITION ONLY DIRECT SALE/RESALE VENDORS & HANDMADE VENDORS</p> <p style="text-align: center;">10x10 Booth Space \$130.00 each</p> <p>Desired _____</p> <p>2nd Choice _____</p> <p>3rd Choice _____</p> <p>_____ Booths x \$130 each</p> <p>_____ Premium Corner Booth x \$10 each</p> <p>_____ Electric NO CHARGE</p> <p>_____ Additional Tables Rented x \$8 each (1 included in fee)</p> <p style="text-align: center;">Remove Table -- Yes / No</p> <p>Total Due \$ _____</p>
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PAYMENT REQUIRED BEFORE YOUR SPACE IS SECURED. PLEASE PAY AT AUGUSTAEXPO.COM Look under Events for the Link

QUESTIONS? Email ExpoCraftShow@gmail.com or call Teresa 540/246-8681

NAME: _____ BUSINESS NAME: _____

ADDRESS: _____

PHONE (DAY): _____ EVENING: _____

EMAIL: _____

ITEMS YOU PLAN TO SELL: _____

I, _____, fully understand that if accepted I will only sell, in my booth, items which have been handmade/handcrafted; baked goods made by myself, or natural resources, unless I am a product reseller. I will have nothing for resale that has been manufactured. If for any reason, I have things different than stated above that I forfeit my space with no refund. Note that a limited number of Product Resellers will be accepted in the Spring Show.

SIGNATURE (Lessee): _____ DATE: _____

HEREINAFTER KNOWN AS "VENDOR", THAT FOR, AND IN CONSIDERATION OF, THE MUTUAL COVENANTS AND AGREEMENTS HEREINAFTER SET OUT, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

For purpose of making decisions on behalf of Expo, called for under the terms of this agreement, the Augusta Expo General Manager, or authorized representative, is hereby designated as the sole person in authority to make the decision.

1. **Augusta Expo offers no exclusives. All crafters will have the same opportunity to sell wares. However, we will only allow one Direct Sales/Resale Vendor per company (i.e. Avon, Tupperware, etc).**
2. Expo reserves the right to decline vendors from participating. If Expo does not allow a vendor to participate a full refund will be issued. Expo reserves the right to decline (and refund) vendors on set-up day.
3. **Augusta Expo requires all vendors to remain set up and open during all show hours (9 a.m.-4 p.m.).**
4. All spaces are 10'x10' (unless noted). One 8-foot table and one chair are included with each space unless otherwise specified on application. Spaces G1, H1, I1, J1, K1, L1 are sized 10'x8'.
5. Expo reserves the right to reassign booth spaces.
6. Tents and tent toppers are not permitted; however, tent frames may be used for displaying crafts.
7. **For placement in the Main Hall and Addition, all items must be handmade or handcrafted by vendor or family member, or partner. For 2024, the ADDITION will be available for Non-Handmade and Direct Sales/Resale Vendors (i.e. Avon, Tupperware, etc).**
8. **All vendors (including returning vendors) must submit photographs of work along with application.** Pictures should be emailed to ExpoCraftShow@gmail.com or mailed. Include a stamped, self-addressed envelope with submission to ensure a return of photos if needed. Please send two (2) photos of "IN PROGRESS" and two (2) photos of completed work.
9. Payment is required in full via AUGUSTAEXPO.COM Under the Events tab. Payment made by check, cash or money order must be included with application to reserve booth. Augusta Expo is NOT responsible for payments that are mailed. Space is only reserved once payment is received in full. If application is not accepted payment will be refunded. Partial payments may be made, however the balance is due no later than February 15, 2024.
10. **Refund Policy:** Augusta Expo will issue a 50% refund up to 60 days prior to the show date. In the event that the 2024 Spring Craft Show is postponed or cancelled as a result of Federal, State or local restrictions, Vendors will have the option of transferring fees paid to another Expo Craft Show or receive a full refund for all payments made. **Beyond this NO refunds will be issued.**
11. **Vendors will be issued two (2) armbands per booth rented for admittance to the show.**
12. Augusta Expo is not responsible for accidents.
13. Vendor expressly agrees to indemnify and save Augusta Expo harmless from, and against, any and all claims, loss, damage, injury and liability however caused, resulting from, arising out of, or in any way connected to vendor's use or occupancy of the leased premises.
14. Vendor is responsible for all licenses, permits, taxes and insurance.
15. Vendor shall not assign, transfer, or sublet their space without a new agreement being signed.
16. Augusta Expo will hold vendor's booth space for one week following the show for the next year's show.
17. **HANDICAP PARKING IS FOR THE HANDICAPPED ONLY AND WE ASK YOU, THE VENDORS, TO PARK IN THE BACK OF THE BUILDING AFTER YOU HAVE UNLOADED.** No Vendor vehicles are to be left at the front of the building.

SETUP:

1. **Setup times will be on Friday, March 1, 2024 from 9 a.m. to 4 p.m. and Saturday, March 2 from 7-8:45 a.m. The doors open to the public at 9 a.m. on Saturday, March 2.**
2. Vendors must keep wares inside booth space and aisles clear.
3. There will be no selling in the aisles.
4. Vendors should bring their own electrical cords minimum 25 feet long.
5. Make sure your display is freestanding (don't depend upon being able to attach to your neighbor's booth.)

Please remit to:

Augusta Expo

AUGUSTAEXPO.COM Click the Link Under the Events Tab

277 Expo Rd., Fishersville, VA 22939

(540) 337-2552 or (540) 246-8681 (Teresa)

www.augustaexpo.com

expocraftshow@gmail.com