Augusta Expo
EVENT CENTER

Your Area Non-Profit Event and Community Center!

2027 Annual Fall Arts and Craft Show

Saturday, November 13, 2027
9:00am - 4:00pm
Sunday, November 14, 2027
10:00am - 3:00pm

Vendor set up Friday, November 12th (9a - 5p) and/or Saturday, November 13th (7a - 8:45A)

10X10 Main Hall/Addition **Booth Space $175.00 each**	**10X10 Annex** **Booth Space $120.00 each**
1st Choice_____	1st Choice_____
2nd Choice_____	2nd Choice_____
3rd Choice_____	3rd Choice_____
_____ Booths x $175	_____ Booths x $120
_____ Premium Corner Booths x $20 each (2 open selling sides)	_____ Premium Corner Booths x $20 each (2 open selling sides)
_____ Electric x $20	_____ Electric x $20
_____ Tables (8ft.) x $8 each (1 included in booth fee)	_____ Tables (8ft.) x $8 each (1 included in booth fee)
Remove Table _____	Remove Table _____
Booth Total $_____	**Booth Total $_____**

PAYMENT REQUIRED BEFORE YOUR SPACE IS SECURED. PLEASE PAY AT: augustaexpo.com
Look under "Events" for the Link.

Please make checks payable to "**Augusta Expo**" and mail to: Augusta Expo, 277 Expo Road, Fishersville, VA 22939

QUESTIONS? Email us at: expocraftshow@gmail.com or call: 540-337-2552

Name:_____ Business Name:_____

Mailing Address:_____

Phone:_____ Email:_____

Items you plan to sell:_____

_____

Suggestions:_____

I, _____, have read and fully understand the terms listed on the reverse of this paper and on the attached regarding advertising guidelines. If for any reason I have things different than stated above, I will forfeit my space with no refund.

**Signature:*_____ *Date:*_____

HEREINAFTER KNOWN AS "VENDOR", THAT FOR, AND IN CONSIDERATION OF, THE MUTUAL COVENANTS AND AGREEMENTS HEREINAFTER SET OUT, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

For purpose of making decisions on behalf of Expo, called for under the terms of this agreement, the Augusta Expo General Manager, or authorized representative, is hereby designated as the sole person in authority to make the decision.

1. **Augusta Expo offers no exclusives. All crafters will have the same opportunity to sell wares.**
2. **Augusta Expo requires all vendors to remain set up and open during all show hours (Saturday 9 a.m.-4 p.m. and Sunday 10 a.m.-3 p.m.).**
3. All spaces are 10'x10' (unless noted). One 8-foot table is included with each space. Spaces G1, H1, I1, J1, K1, L1 are sized 10'x8'. Folding chairs will be available for your use at no charge.
4. Augusta Expo will do their best to reserve your top booth choice. If that is not possible, we will try to reserve your second or third choice. Spaces are assigned based on date of registration. **Expo reserves the right to reassign booth spaces.**
5. Tents and tent toppers are not permitted; however, tent frames may be used for displaying crafts.
6. **All items must be made or crafted by the vendor, family member, or partner. Direct sales are not permitted. All new vendors must submit photographs of work along with application (returning vendors might re-submit photos if selling any new items).** Pictures should be emailed to: expocraftshow@gmail.com or mailed to: Augusta Expo, 277 Expo Rd., Fishersville, VA 22939. Include a stamped, self-addressed envelope with submission to ensure a return of photos if needed. Please send two (2) photos of completed work.
7. A minimum of half of the rental fee is required to reserve and hold your spot(s). Payment may be made online at: augustaexpo.com - Click link under the Events tab, scanning the QR code at the bottom of the page OR by completing a form and mailing/dropping off a check/cash/money order. Augusta Expo is NOT responsible for payments that are mailed. If application is not accepted payment will be refunded. **Final payment must be made by October 1. A Late Fee of $50.00 will be added to any payment made after October 1 and through October 8. If no payment is made by October 8, your space will be reassigned to another vendor, with no refund.**
8. **Refund Policy:** Augusta Expo will issue a **50% refund up to 60 days prior** to the show date. In the event that the 2026 Fall Craft Show is postponed or cancelled as a result of Federal, State or local restrictions, Vendors will have the option of transferring fees paid to another Expo Craft Show or receive a full refund for all payments made. **Beyond this NO refunds will be issued.**
9. Augusta Expo will hold vendor booth space(s) for one week following the show for the next year's show. After that spaces will be available to anyone requesting and paying for a spot.
10. **Vendors will be issued two (2) armbands per rented booth space for admittance to the show on Saturday and Sunday.** No armband is needed for Friday's setup times.
11. Augusta Expo is not responsible for accidents.
12. Vendor expressly agrees to indemnify and save Augusta Expo harmless from, and against, any and all claims, loss, damage, injury and liability however caused, resulting from, arising out of, or in any way connected to vendor's use or occupancy of the leased premises.
13. **Augusta Expo reserves the right to decline vendors from participating.** If Expo does not allow a vendor to participate, a full refund will be issued. Expo reserves the right to decline (and refund) vendors on set-up day.
14. **NO animals allowed**, except certified service animals.
15. Vendor shall not assign, transfer, or sublet their space.
16. HANDICAP PARKING IS FOR THE HANDICAPPED ONLY AND WE ASK YOU, THE VENDORS, TO PARK IN THE BACK OF THE BUILDING AFTER YOU HAVE UNLOADED. No Vendor vehicles are to be left at the front of the building.
17. Vendor is responsible for all licenses, permits, taxes, and insurance.

SETUP:

1. **Vendor set up Fri. November 12th (9a – 5p) and/or Sat. November 13th (7a - 8:45a)**
2. Vendors must keep wares inside booth space and aisles clear. There will be no selling in the aisles.
3. Vendors paying for electric should bring their own electrical cords that are a minimum of 25 feet long.
4. Make sure your display is freestanding (don't depend upon being able to attach to your neighbor's booth.)
5. Tents and tent toppers are not permitted; however, tent frames may be used for displaying crafts.
6. During Saturday set up times, the overhead doors will NOT be open.

Please remit to:
Augusta Expo
277 Expo Road
Fishersville, VA 22939
augustaexpo.com - Click the Link under the Events tab
(540)337-2552
www.augustaexpo.com expocraftshow@gmail.com

Advertising guidelines as a vendor of the show are as follows:

Acceptable names for Augusta Expo only include "Augusta Expo" and "Augusta Expo Event Center." Please do not refer to us using "Fairgrounds," "Expoland," or "Augusta County Expo" in the title. Please be mindful of this as you start or continue sharing about our event.

The name of this event, for your purposes, is "Augusta Expo's 2027 Fall Arts & Craft Show." The event type is a handmade goods market. This is an indoor event with free parking. Admission is $3 - cash only. Kids 12 and under are free.

For social media if applicable:

Please refrain from creating your own Facebook Event for this show and only repost our Facebook Event and other content. It is best to share/repost from us, the author/original publisher, to mitigate search engine inconsistencies, confusion for attendees, and avenues for scammers.

When sharing content, please be mindful of scammers. They will often leave spam comments advertising spaces for vendors. Generally, if you are simply reposting our content, you should not see these. However, be generally mindful and delete these if you ever see them.